



**Integrated Community Services, Inc.**  
 Bringing Community to Life

**PAYROLL ACCOUNT CHANGE**

Attention: Payroll Department

Effective immediately, I would like to change my direct deposit information. Here is the account number and routing number for my new account. I have attached a voided check or a direct deposit authorization document.

Routing # \_\_\_\_\_

Account # \_\_\_\_\_

Routing# \_\_\_\_\_

Account # \_\_\_\_\_

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Employee Name	Employee Signature	Date
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Received by: \_\_\_\_\_ Date \_\_\_\_\_  
 ICS Representative

**Please attach a voided check or direct deposit authorization document from your Bank.**